

Dear Parents/Carers

Thank you so much for signing up to the Parent Portal. We are just beginning to use it so we will be rolling out more functions slowly to ensure that Parents and Carers are supported where they need it.

The next step we are going to take is to move all school payments onto the Parent Portal. This includes school meals, nursery fees and any trips and clubs we run in the future.

In order to do this, we need to close ParentPay and move account balances over to the Parent Portal. So that we can do this we are asking that Parents and Carers **do not** make any further payments to ParentPay after 12.00pm on Wednesday 26th May.

We will take closing balances after that time and transfer the figures to the Arbor Parent Portal.

From Friday 28th May, all payments should be made online via the Parent Portal.

If you need any support making payments please speak to a member of the office team and we will help in any way that we can.

As always, thank you for your amazing support!



Clare Cosgrove
Head of School