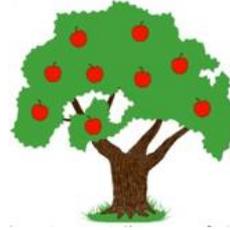




Cavendish Primary School  
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BD2 2DU

Phone: 01274 772175  
Head of School: Jonathan Nixon



Knowleswood Primary School  
Knowles lane  
Bradford  
BD4 9AE

Phone: 01274 778177  
Head of School: Clare Cosgrove

Executive Headteacher: Noreen Dunn

10<sup>th</sup> May 2019

Dear Parents/Carers

As you are aware, the governing bodies of Cavendish Primary School and Knowleswood Primary School initiated a consultation to formalise the Federation between Cavendish and Knowleswood Primary Schools.

The consultation ran for seven weeks between 25<sup>th</sup> February 2019 and 12<sup>th</sup> April and a full set of consultation documents were shared with parents, staff, the Local Authority, the Secretary of State, other Headteachers in Bradford and trade unions. Stakeholders were also invited to face-to-face meetings with an opportunity to ask questions to inform their consultation responses.

The governing bodies received seven responses from stakeholders, which overall indicated strong support for the move to a Federation. Nothing in the overall responses or feedback suggested any significant objection that caused either governing body to reconsider the proposal for the schools to Federate, or that the governing bodies needed to make any fundamental changes to the structure of the Federation Senior Leadership Team or the single Governing Body as proposed in the consultation document.

**As a result, both governing bodies voted unanimously to proceed with the federation proposal with an aim to achieve a start date of 21<sup>st</sup> June 2019.**

The first step is for both schools to elect a parent governor in each school.

Prior to the Easter holiday, Knowleswood Primary School sent out correspondence asking for parents to show an interest in becoming a parent governor. Three candidates returned declarations of interest. These candidates will be contacted in order to complete a personal statement with a view to holding a parent governor election during the week commencing 20<sup>th</sup> May 2019.

The governing bodies of Cavendish Primary School and Knowleswood Primary School would like to thank all those who participated in the consultation process. It was a very positive experience and we wish the federated governing body every success.

**Yours sincerely**

**On behalf of the Federation Working party**